

# Accessibility text to accompany infographic: Homeworking and the future of the office

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## First section:

Working from home (WFH) pre COVID19.

People more likely to WFH tend to:

- Be in sectors such as: IT, communications and finance
- Have higher qualifications
- Are older.

[Image shows three icons in a line: laptop, graduation hat, and a small scale showing stages of baby growing to older adult.]

## Second section:

People working from home:

12.3% pre-covid19

44.4% in May 2020\*

\* Based on ONS data presented at 7 May 2020 UK Government COVID briefing

[Image shows icon of a house.]

## Third section:

Good news! Compared to office-based colleagues, homeworkers report:

- [Icon of a smiley face] Higher job satisfaction and general well-being
- [Icon of holding hands] Higher levels of commitment; feel valued and trusted
- [Icon of a clipboard with checklist] Being more productive
- [Icon of family members] Lower levels of work-family conflict and stress, and greater work-life balance.

However...

They are also more likely to work longer and have difficulties managing the work- home boundary.

[Icon showing figure sat at desk, with the moon in the window. Second icon showing a line dividing two buildings with a figure in each.]

## Fourth section:

How does WFH affect...?

Work relations [icon showing figure at computer screen with another figure stood behind]

Knowledge sharing [icon showing two figures with a cog in between, connected to a lightbulb above]

Career progression [icon showing figure in business suit with briefcase, climbing stairs]

- Spending more than 2.5 days a week working remotely is linked to worsening working relationships with colleagues
- Those WFH report greater professional isolation and missing out on networking opportunities and informal learning
- Physical separation reduces frequency of knowledge sharing between colleagues
- Workers WFH experienced no difference in the number of promotions received, but did show lower salary growth over time.

#### Fifth section:

But lockdown is not a normal WFH situation.

Previous research has focused on "knowledge workers". This is unlikely to be reflective of the broader workforce currently forced to WFH. [Image of tie]

Those previously WFH have shown they "can be trusted"; those new to it have to earn this trust. The positive link between WFH and job satisfaction is tied to the level of independence and discretion within the role. [Image of sad and happy faces above a scale]

Some people face difficulties such as: limited childcare, have multiple people sharing the home workspace, being unable to go to different locations to break-up the day and establish boundaries. [Image of a pram]

#### Sixth section:

Some roles cannot be performed "offsite" e.g. due to security, technology, safeguarding etc.

They provide the social and technical functions that we can't achieve WFH.

But our view of what an office is may change: it may become less a space "where you go to work" and more a place where people visit to meet and come together.

[Image of three figures in a relaxed office environment talking]

#### Seventh section:

It's a balancing act.

Although WFH can bring job satisfaction, there is a tipping point. The flexibility and other benefits that homeworking provides may be off-set by difficulties in maintaining work relationships, loss of face-to-face interactions etc.

WFH means distractions such as interruptions by colleagues can be cut-out, but organisations lose out when individuals aren't able to share knowledge as easily, have chance discussions, and provide support and mentorship.

### Eighth section:

The benefits of being in the office are unlikely to be equally shared:

- Younger, less experienced workers typically stand to gain from sharing the office (and interrupting) experienced colleagues
- Not everyone has a safe or supportive environment to WFH
- Not all jobs will suit WFH.

[Figure with empty speech bubbles and question marks, looking confused.]

### Final section:

For further information

[YouTube icon]

Watch the webinar:

[weblink] [bit.ly/FutureOfTheOffice](https://bit.ly/FutureOfTheOffice)

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